

**AGENDA**  
**SEPTEMBER 20<sup>th</sup>, 2016 - 6:00 P.M.**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**OF THE INCORPORATED VILLAGE OF NORTHPORT**

**OPEN MEETING:**

**SALUTE TO THE FLAG:**

**ANNOUNCEMENTS:**

**PRESENTATIONS:**

**PUBLIC HEARINGS:**

**PLEASE TAKE NOTICE:** that a Public Hearing of the Village Board of Trustees will be held at the Village Hall, 224 Main Street, Northport, New York at 6:00 o'clock in the evening of the 20<sup>th</sup> day of September 2016, to consider the following proposed local law:

**LOCAL LAW "D" of 2016**  
**A LOCAL LAW TO AMEND CHAPTER 47 OFFICERS AND EMPLOYEES**  
**ARTICLE V OF CODE OF THE VILLAGE OF NORTHPORT**  
**Criminal History Record Search for Certain Employment**

Section 42-7. Conduct of records search

A. The Village may conduct certain investigations concerning the qualifications of any

Applicant, as are necessary to make an informative evaluation and determination as to the experience and character qualifications, for the following positions:

- (1) Code Compliance Director.
- (2) Assistant Code Compliance Director.
- (3) Building Inspector.
- (4) Northport Police Officer.
- (5) Police Dispatcher.
- (6) Court Clerk.

- (7) Deputy Court Clerk.
- (8) Village Administrator. (Amended 10-5-2010 by L.L. No. 8-2010)
- (9) Village Bay Constable.
- (10) Dockmaster.
- (11) Parking Meter Attendant.
- (12) Parking Meter Officer.
- (13) Highway Superintendent.
- (14) Senior Sewer Plant Superintendent.
- (15) Village Clerk.
- (16) Deputy Village Clerk.
- (17) Treasurer.
- (18) Deputy Treasurer.
- (19) Secretary of the Planning Board.
- (20) Secretary of the Board of Zoning Appeals.
- (21) Traffic Control Officer.
- (22) Traffic Control Specialist.
- (23) Harbormaster.
- (24) Paramedic.
- (25) Fire Marshal
- (26) Parking Meter Collector.

- B. Any applicant for employment for the above referenced positions may be fingerprinted by the New York State Division of Criminal Justice Services or its contractor (currently Morpoho Trust USA) for a full search in order to determine if the applicant has been convicted of any criminal offense.  
(Amended by LL- 2016)
- C. Each applicant shall sign a release authorizing the Village to submit such applicant's fingerprints to the New York State Division of Criminal Justice Services and to receive the results or report of such criminal history record search. Such release, a copy of which shall be supplied to the applicant, shall also advise the applicant that a criminal history record search will be conducted concerning the applicant, and he or she may obtain a copy of his or her criminal history record.
- D. The New York State Division of Criminal Justice Services shall return such criminal history record information as may exist in its files or a statement that

no such relevant information exists. Such report, when received, shall be marked confidential and securely stored and shall not be disclosed to any other person other than the applicant, although the contents of the report may be disclosed to the Village Board of Trustees, the Village Chief of Police and the Village Attorney, as it is necessary to determine character qualifications.

- E. Each case involving a criminal conviction shall be considered on its own merits. An applicant shall not automatically be disqualified or barred from employment solely on the basis of a criminal conviction unless otherwise mandated by law.
- F. All fingerprints supplied by the applicant shall be returned to the applicant upon denial of his or her employment in connection with which such fingerprints were obtained or upon termination.

#### **PUBLIC PARTICIPATION:**

#### **BOARD APPROVAL OF WARRANT:**

Fiscal Year 2016/2017 General Fund bills in the amount of \$ 101,870.13

Fiscal Year 2016/2017 Sewer Fund bills in the amount of \$ 6,876.09

Fiscal Year 2016/2017 Fire Department bills in the amount of \$ 81,349.07

#### **COMMISSIONER REPORTS:**

#### **CHIEF OF POLICE REPORT:**

#### **ADMINISTRATOR'S REPORT:**

**NEW BUSINESS:** Docks, Piers and Bulkheads ~ Trustee Milligan

#### **OLD BUSINESS:**

#### **CORRESPONDENCE:**

#### **REQUESTS:**

## **RESOLUTIONS:**

### **RESOLUTION 2016- 146 ~ APPROVAL OF THE SEPTEMBER 6, 2016 MINUTES**

**WHEREAS:** Copies of the minutes of the September 6, 2016, meeting were sent to the Board for approval, therefore,

**BE IT RESOLVED** that said minutes are approved without reading, at this time.

### **RESOLUTION 2016 - 147 ~ LOCAL LAW No. 5 OF 2016**

**WHEREAS:** a Public Hearing of the Village Board of Trustees was held at the Village Hall, 224 Main Street, Northport, New York at 6:00 o'clock in the evening of the 20<sup>th</sup> day of September 2016, to consider the following local law, now

**THEREFORE BE IT RESOLVED:** That the Board of Trustees of the Village of Northport hereby adopts the following:

#### **LOCAL LAW No. 5 OF 2016 A LOCAL LAW TO AMEND CHAPTER 47 OFFICERS AND EMPLOYEES ARTICLE V OF CODE OF THE VILLAGE OF NORTHPORT Criminal History Record Search for Certain Employment**

### **RESOLUTION 2016 – 148 ~ SIX-WHEEL DUMP TRUCK**

**BE IT RESOLVED:** the Village Board hereby approves the purchase of a six-wheel dump truck with a sander and plow off state contract #7823 from Beam Mack Sales Service Inc. 6260 E. Molloy Rd. E. Syracuse, NY 13057 in an amount not to exceed \$219,555.84. and authorizes the treasurer to increase the expense line A.5110.0200 (Highway Equipment) by \$219,555.86 and

**BE IT FURTHER RESOLVED:** the Treasurer is authorized to increase the revenue line A. 1130 by the same amount.

### **RESOLUTION 2016- 149 ~ CORPORATE COST SOLUTIONS, INC.**

**BE IT RESOLVED:** the Mayor is hereby authorized to sign a contract agreement and any and all authorization forms needed in connection with the audit process with Corporate Cost Solutions, Inc.

**BE IT FURTHER RESOLVED:** Corporate Cost Solutions will conduct an audit of the Villages payroll, personal records and insurance policies.

### **RESOLUTION 2016- 150 ~ ZONING BOARD MEMBER**

**BE IT RESOLVED:** David Swift is hereby appointed to the Northport Village Board of Zoning Appeals to fill the unexpired term of Kenneth Butterfield, and

**WHEREAS:** Mr. Swift's appointment will expire at the annual organizational meeting April 2018.

**RESOLUTION 2016- 151 AUDIT FINDINGS**

**BE IT RESOLVED:** The Northport Board of Trustees hereby accepts the findings of the 2015-2016 audit of the Village of Northport's General Fund and the Northport Village Justice Fund performed by Nawrocki Smith, LLC.

**RESOLUTION 2016 –152 ~ BUDGET TRANSFER**

**BE IT RESOLVED:** The Village Treasurer is hereby authorized to make the following budget transfers; see Schedule "A"

The next regular meeting of the Board of Trustees will be on October 4, 2016 at 6:00 p.m.

**A RESOLUTION FOR AN EXECUTIVE SESSION:** if necessary, for personnel and/or litigation matters.  
Respectfully submitted,

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Donna M. Koch  
Village Clerk

## SCHEDULE A

### INC VILLAGE OF NORTHPORT

#### Budget Transfers

9/20/2016 AMOUNT	2016-2017 APPROPRIATION LINE FROM	APPROPRIATION LINE TO	AMOUNT
\$1,000.00	A.1620.0401.0000 VILLAGE HALL UTILITIES	A.1680.0200.0000 COMPUTER EQUIPMENT	\$1,000.00
\$1,000.00	A.3410.0431.000 FD FIRE PREVENTION	A.3410.0418.0000 FD RESCUE SQUAD	\$1,000.00
\$1,500.00	A.5110.0405.0000 HWY SAND, GRAVEL, STONE	A.5110.0200.0000 HIGHWAY EQUIPMENT	\$1,500.00
\$3,000.00	A.5110.0430.0000 HWY HAZARD MITIGATION	A.5110.0409.0000 HIGHWAY MISC	\$3,000.00
\$100.00	A.7140.0420.0000 PARKS AUTO INSURANCE	A.7140.0413.0000 PARKS BEACH EXPENSES	\$100.00